

Appendices

Appendix A1 – Council Revenue Summary

Month: September 2012	Year to date				Full Year					
Director	Budget	Actual	Use of Reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed use of Earmarked reserves	Forecast Variance after use of earmarked reserves.	
	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Social Care Health and Housing	27,864	25,619	-220	-2,465	55,586	56,349	764	-708	56	
Children's Services	14,951	15,550	-246	352	32,561	35,712	3,151	-1,549	1,602	
Sustainable Communities	22,750	22,287	-61	-523	47,712	48,008	296	-430	-134	
Corporate Services	13,767	12,887	-114	-995	28,396	29,378	983	-452	531	
Contingency and Reserves	-1,971	-2,224	0	-254	344	91	-253	0	-253	
Corporate Costs	7,242	6,666	0	-577	13,801	13,397	-404	0	-404	
Total (Excl Schools &HRA)	84,603	80,785	-641	-4,462	178,399	182,935	4,537	-3,139	1,397	
Schools	-1,587	-1,604	0	-17	550	859	309	-309	0	
HRA	0	-109	0	-109	0	0	0	0	0	
Total	83,016	79,072	-641	-4,588	178,949	183,794	4,846	-3,448	1,397	

Appendix A2 – Directorate Summary

Month: September 2012	Year to date				Year				
Director	Budget	Actual	Use of Reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed use of Earmarked reserves	Forecast Variance after use of earmarked reserves.
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Social Care Health and Housing									
Director of Social Care, Health, Housing	20	101	0	81	39	57	17	0	17
Housing Management (GF)	1,962	1,911	0	-51	3,925	3,923	-1	0	-1
Adult Social Care	27,795	25,160	-71	-2,706	55,500	55,461	-39	-39	-78
Commissioning	2,321	2,612	-107	185	4,641	4,783	142	-112	30
Business and Performance	-4,234	-4,165	-42	27	-8,520	-7,874	645	-557	88
Sub Total Social Care and Health	27,864	25,619	-220	-2,465	55,586	56,349	764	-708	56
Children's Services									
Director of Children's Services	150	131	0	-19	300	300	0	0	0
Children's Services Operations	9,995	11,739	-59	1,684	20,725	23,831	3,106	-1,268	1,838
Learning, Commissioning & Partnerships	2,220	1,707	-132	-644	5,311	5,300	-11	-226	-237
Joint School Commissioning Service (Transport)	3,211	2,425	0	-786	7,437	7,438	1	0	1
Partnerships	284	456	-55	117	606	661	55	-55	0
Sub Total Children's Services (excluding Schools)	15,860	16,459	-246	352	34,379	37,529	3,151	-1,549	1,602
DSG Contribution to Central Support	-909	-909	0	0	-1,817	-1,817	0	0	0
Sub Total Children's Services (excluding Schools)	14,951	15,550	-246	352	32,561	35,712	3,151	-1,549	1,602
Sustainable Communities									
Director of Sustainable Communities	384	334	0	-50	768	773	4	0	4
Economic Growth, Skills & Regeneration	2,660	2,667	-59	-52	5,389	5,810	422	-396	26
Highways Transportation	5,333	5,204	0	-128	11,538	11,734	196	-50	146
Planning	3,147	2,849		-298	6,823	6,789	-34	-30	-64
Comm Safety Public Protec Waste Leisure	11,226	11,233	-2	5	23,195	22,902	-292	46	-246
Sub Total Sustainable Communities	22,750	22,287	-61	-523	47,712	48,008	296	-430	-134
People & Organisation									
People and Organisation Leadership	82	92	-6	4	190	248	58	-58	0
Communications	362	311	0	-51	724	726	3	0	3
Customer Services	944	946	0	2	1,888	1,888	0	0	0
Policy & strategy	166	140	0	-26	333	314	-19	0	-19
Customer & Community Insight	46	56	0	10	91	110	18	0	18
People	1,210	1,158	0	-52	2,420	2,508	88	-6	82
Legal & Democratic Services	1,771	1,572	-25	-225	3,828	3,934	106	-25	81
Sub Total People & Organisation	4,581	4,274	-31	-338	9,474	9,728	255	-89	166
Resources									
Programme & Performance	496	273	-9	-232	991	1,265	274	-289	-15
E Procurement & Payments	161	185	0	25	322	352	30	0	30
Finance	1,966	2,086	-35	85	4,481	4,962	481	-35	446
Category Review	0	0	0	0	0	0	0	0	0
ICT	3,375	2,924	0	-450	6,749	6,652	-98	0	-98
Assets	3,012	2,997	-39	-53	6,023	6,065	41	-39	2
Sub Total Resources	9,009	8,466	-83	-626	18,567	19,295	728	-363	365
Chief Executive	177	146	0	-31	355	355	0	0	0
Sub Total Corporate Services	13,767	12,887	-114	-995	28,396	29,378	983	-452	531
Contingency and Reserves*	-1,971	-2,224	0	-254	344	91	-253	0	-253
Corporate Costs									
Debt Management	5,850	5,207	0	-643	11,700	11,015	-685	0	-685
Audit Fees	0	0	0	0	0	0	0	0	0
Insurance	0	0	0	0	0	0	0	0	0
Premature Retirement Costs	1,477	1,555	0	78	2,954	2,896	-58	0	-58
Corporate HRA Recharges	-45	-45	0	0	-90	-90	0	0	0
Efficiencies	-39	-50	0	-11	-763	-424	339	0	339
Sub Total Corporate Costs	7,242	6,666		-577	13,801	13,397	-404	0	-404
TOTAL Excluding Schools	84,604	80,785	-641	-4,461	178,399	182,935	4,536	-3,139	1,397

Appendix A3 – Monthly forecast variance

Director	August Variance	September Variance	Difference	COMMENTARY
	£000	£000	£000	
Social Care Health and Housing				
Director of Social Care, Health, Housing	17	17	-	
Housing Management (GF)	(1)	(1)	-	
Adult Social Care	(367)	(78)	289	Additional package costs in 65+ services - 25 new customers less 10 deaths/discharges , additional OT agency costs (clearance of the waiting list)
Commissioning	296	30	(266)	Fee increase for dementia beds in res/nursing homes to take effect for part year only
Business and Performance	(188)	88	276	Base budget shortfall no longer met from reserve
Sub Total Social Care and Health	(243)	56	299	
Housing Services (HRA)	-	-	-	
Sub Total Social Care Health and Housing	(243)	56	299	
Children's Services				
Director of Children's Services	-	-	-	
Children's Services Operations	1,474	1,838	365	
Learning, Commissioning & Partnerships	(109)	(237)	(129)	
Joint School Commissioning Service (Transport)	-	1	1	
Partnerships	(0)	0	0	
Sub Total Children's Services (excluding Schools)	1,365	1,602	237	
Sustainable Communities				
Director of Sustainable Communities	(11)	4	15	
Economic Growth, Skills & Regeneration	64	26	(39)	additional income
Highways Transportation	123	146	23	
Planning	(31)	(64)	(32)	change in forecasting
Comm Safety Public Protect Waste Leisure	(217)	(246)	(29)	delay in recruitment to vacant post / reduction in legal costs
Sub Total Sustainable Communities	(72)	(134)	(62)	
ACE People & Organisation				
ACE People	0	0	-	
Communications	3	3	0	
Customer Services	-	-	-	
Policy & strategy	0	(19)	(19)	
Customer & Community Insight	-	18	18	
People	72	82	10	
Legal & Democratic Services	182	81	(101)	£35k additional income and £71k reduction in staffing cost forecast
Sub Total ACE People & Organisation	258	166	(92)	
ACE Resources				
Programme & Performance	(4)	(15)	(12)	
E Procurement & Payments	38	30	(8)	
Finance	467	446	(21)	Laregely staffing cost forecast adjustments
Category Review	-	-	-	
ICT	(97)	(98)	(1)	
Assets	12	2	(10)	
Sub Total ACE Resources	416	365	(51)	
Chief Executive	-	-	-	
TOTAL Corporate Services	674	531	(143)	
Contingency and Reserves	(253)	(253)	-	
Corporate Costs	(361)	(404)	(43)	Revision to pension cost liability
TOTAL Excluding Schools	1,109	1,397	288	

Appendix A4 – Subjective Analysis

Revenue Subjective analysis September 2012 - Forecast Outturn										
Expenditure Type	Staffing costs	Premises and Transport	Supplies and Services	Third Party Payments	Other	Gross Costs	Income	Grants	Total Income	Net Costs
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Director										
Social Care Health and Housing	17,036	914	3,281	55,645	11,441	88,316	-14,860	-17,107	-31,967	56,349
Children's Services	22,251	8,971	25,351	8,766	2,156	67,494	-7,312	-24,470	-31,782	35,712
Sustainable Communities	20,185	2,827	7,716	29,650	126	60,504	-7,766	-4,729	-12,496	48,008
Corporate Services	23,216	4,115	14,918	544	78,733	121,526	-88,020	-4,127	-92,148	29,378
ACE People	9,811	427	1,920	285	2	12,445	-2,629	-87	-2,716	9,728
ACE Resources	13,061	3,685	12,990	259	78,731	108,726	-85,392	-4,040	-89,431	19,295
Chief Executive	344	3	8	0	0	355	0	0	0	355
Contingency and Reserves	0	0	1,251	0	3,034	4,285	0	-4,194	-4,194	91
Corporate Costs	2,817	0	-345	0	11,950	14,422	-940	-85	-1,025	13,397
Total Excluding Schools	51,362	16,826	52,172	94,605	107,439	356,547	-118,899	-54,713	-173,611	182,935

Appendix C – Risks and Upsides

Budget 2012/13 - Potential Risks and Opportunities

Appendix C

Likely
Possible
3rd party dependent

Risks (over £50k)						Sep 12	Aug-12
Directorate/AD	Description	Directorate	Ownership (Director, EIG, Finance, Corporate Measure etc)	Risk (certain, likely, possible, 3rd Party dependent etc.)	Estimated Value £000s	Estimated Value £000s	
People & Org					-	-	
Resources					-	-	
Children's Services							
Child Protection	Increased referral numbers expected due to the level of Child Protection Plans	Children's Services	Yolanda Corden	Likely	500	500	
TOTAL service risks quantified to date						500	500
Corporate Costs							
Corporate Costs	Teachers' Pension contributions omissions (historic)	Res		Possible	460	460	
TOTAL corporate risks quantified to date						460	460
TOTAL risks quantified to date						960	960

Budget 2012/13 - Potential Risks and Upsides

Opportunities (over £50k)						Sep 12	Aug 12
Directorate/AD	Description	Directorate	Ownership (Director, EIG, Finance, Corporate Measure etc)	Risk (certain, likely, possible, 3rd Party dependent etc.)	Estimated Value £000s	Estimated Value £000s	
TOTAL service upsides quantified to date						-	-
Corporate Costs							
Interest Payable	Due a reduction in the level of borrowing requirement resulting from slippage in the Capital Programme	Res	Charles Warboys	Likely	100	100	
MRP	Due a reduction in capital spend against budget in 2011/12	Res	Charles Warboys	Likely	226	300	
TOTAL corporate upsides quantified to date						326	400
TOTAL upsides quantified to date						326	400

Budget 2012/13 - Potential Risks and Opportunities

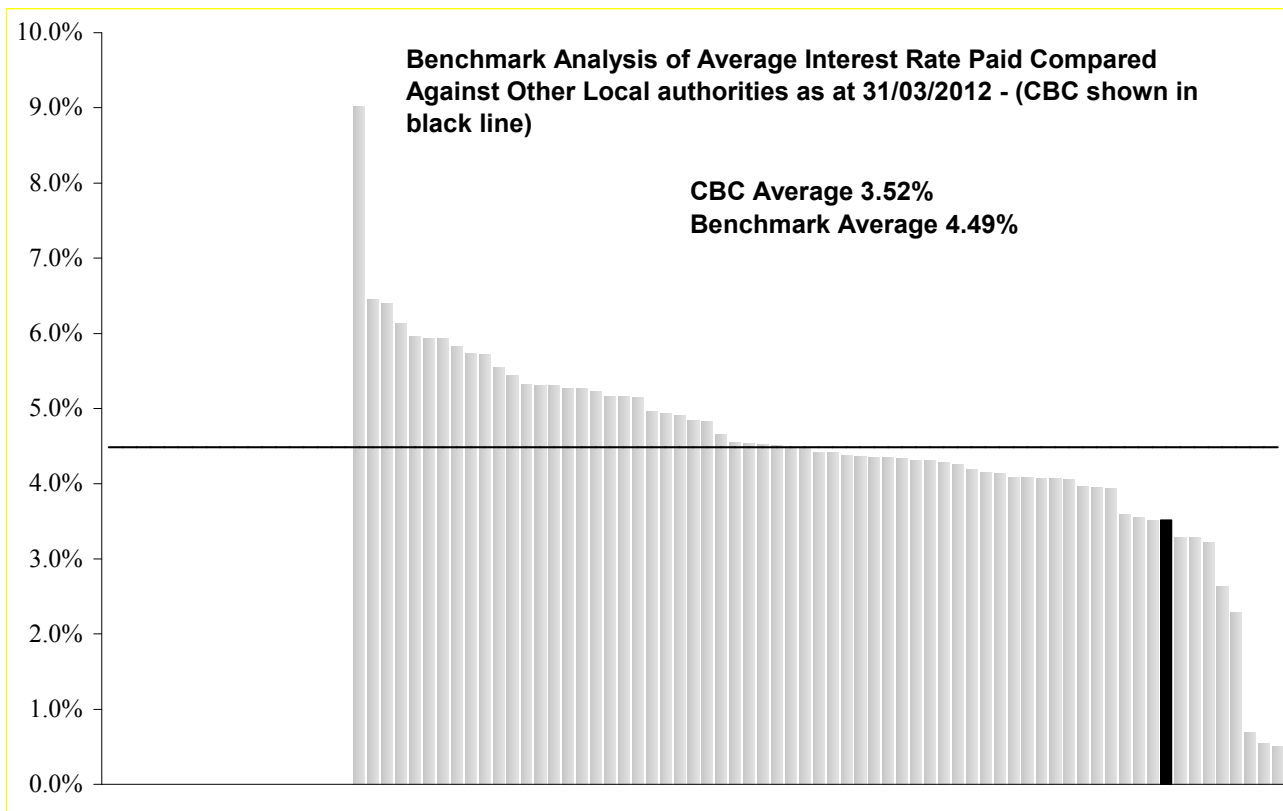
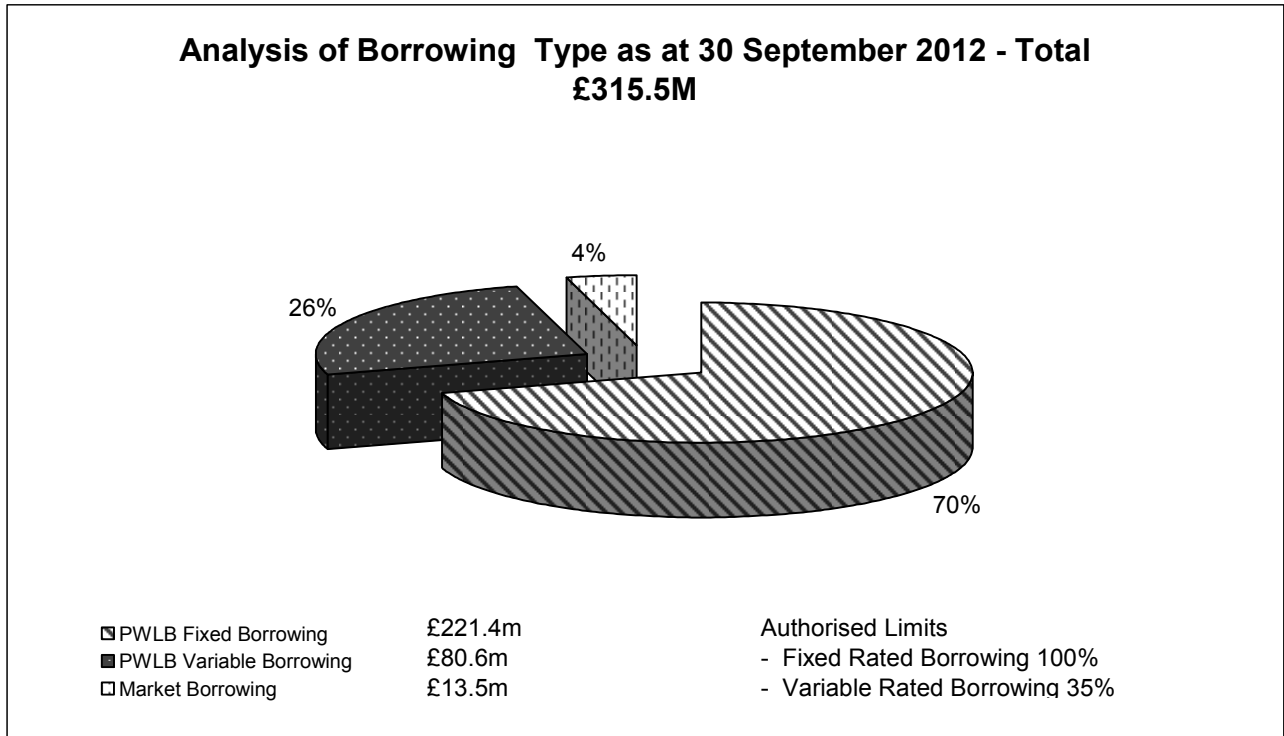
Summary Position

NET service quantified effect - upside / (downside)					(500)	(500)
NET corporate quantified effect - upside / (downside)					(134)	(60)
NET quantified effect - upside / (downside)					(634)	(560)

Appendix D – Debt

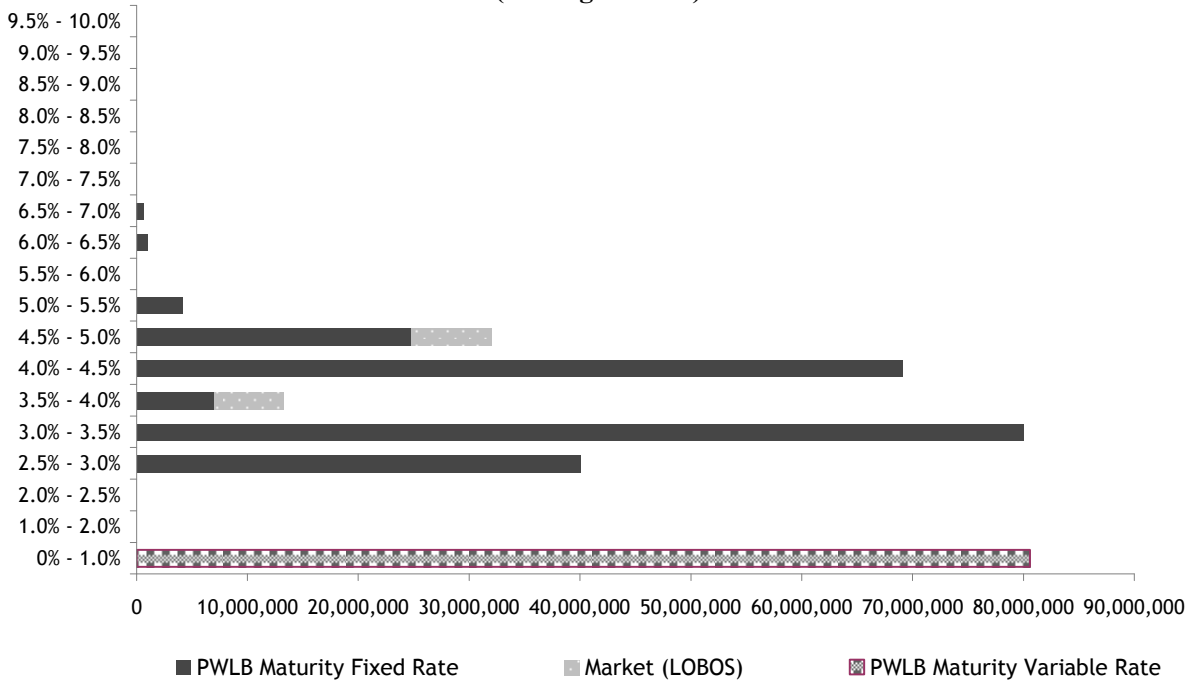
Debtors September 2012														
DIRECTORATE	1 to 14 Days		15 to 30 Days		31 to 60 Days		61 to 90 Days		91 to 365 days		1 year and over		Total Debt	
	£k	%	£k	%	£k	%	£k	%	£k	%	£k	%	£k	%
Social Care Health & Housing	344	23%	289	20%	51	3%	60	4%	314	21%	407	28%	1,465	100%
Children's Services	80	17%	118	25%	106	22%	3	1%	58	12%	110	23%	475	100%
Sustainable Communities	384	17%	530	23%	379	16%	-34	-1%	750	32%	308	13%	2,317	100%
ACE People	9	5%	36	21%	79	46%	0	0%	41	24%	7	4%	172	100%
ACE Resources	645	52%	246	20%	45	4%	19	2%	159	13%	137	11%	1,251	100%
NHS Bedfordshire	438	20%	850	38%	831	37%	4	0%	106	5%	10	0%	2,239	100%
Unallocated & Non Directorate	0	0%	-5	24%	-1	5%	-4	19%	-8	38%	-3	14%	-21	100%
House Sales	30	2%	36	2%	87	6%	65	4%	597	41%	645	44%	1,460	100%
Grants	3,298	79%	-525	-13%	1,315	32%	0	0%	72	2%	1	0%	4,161	100%
GRAND TOTAL	5,228	39%	1,575	12%	2,892	21%	113	1%	2,089	15%	1,622	12%	13,519	100%
PREVIOUS MONTH	2,254	16%	4,232	30%	373	3%	3,436	24%	2,470	17%	1,478	10%	14,243	100%

SECTION A: DEBT INFORMATION

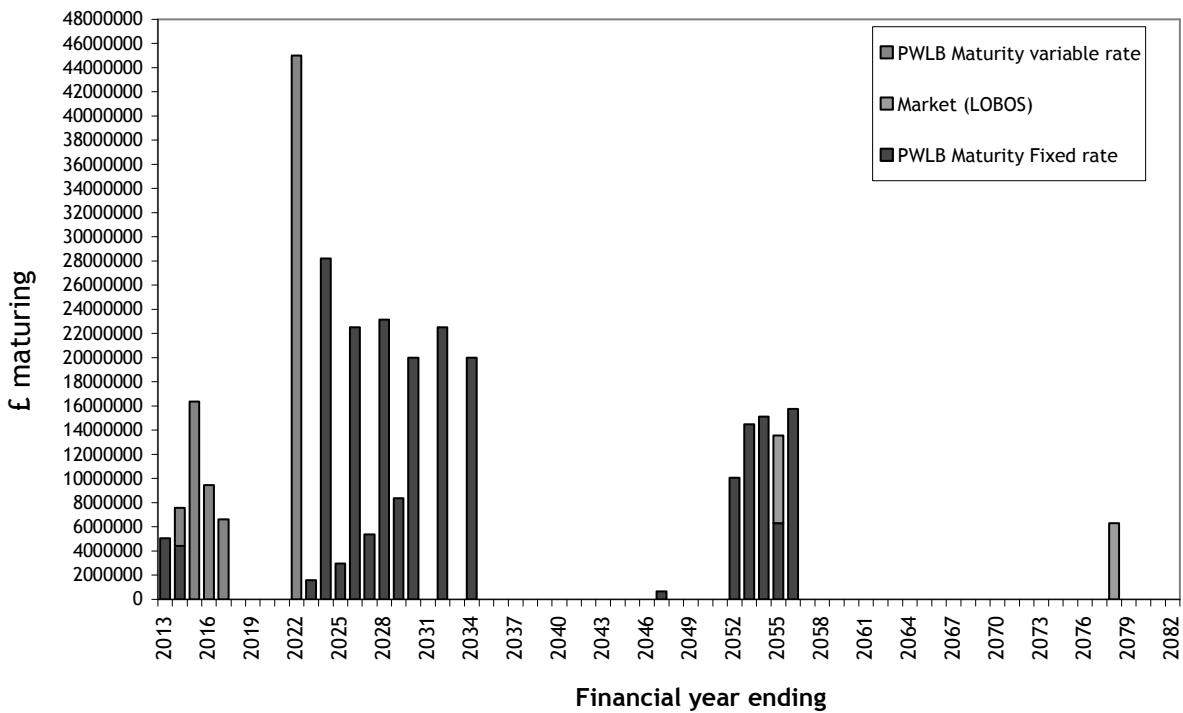


A3

Analysis to show Interest Rate Profile on Debt (Average 3.52%)



Debt Maturity Profile



LOBO assumption : the loans are not called prior to

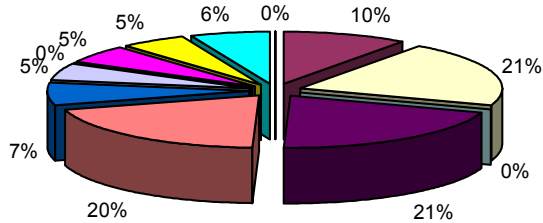
SECTION B: INVESTMENT INFORMATION

B1

Analysis of Investments as at 30th September - Total Investments £74M

Authorised Maximum Limit

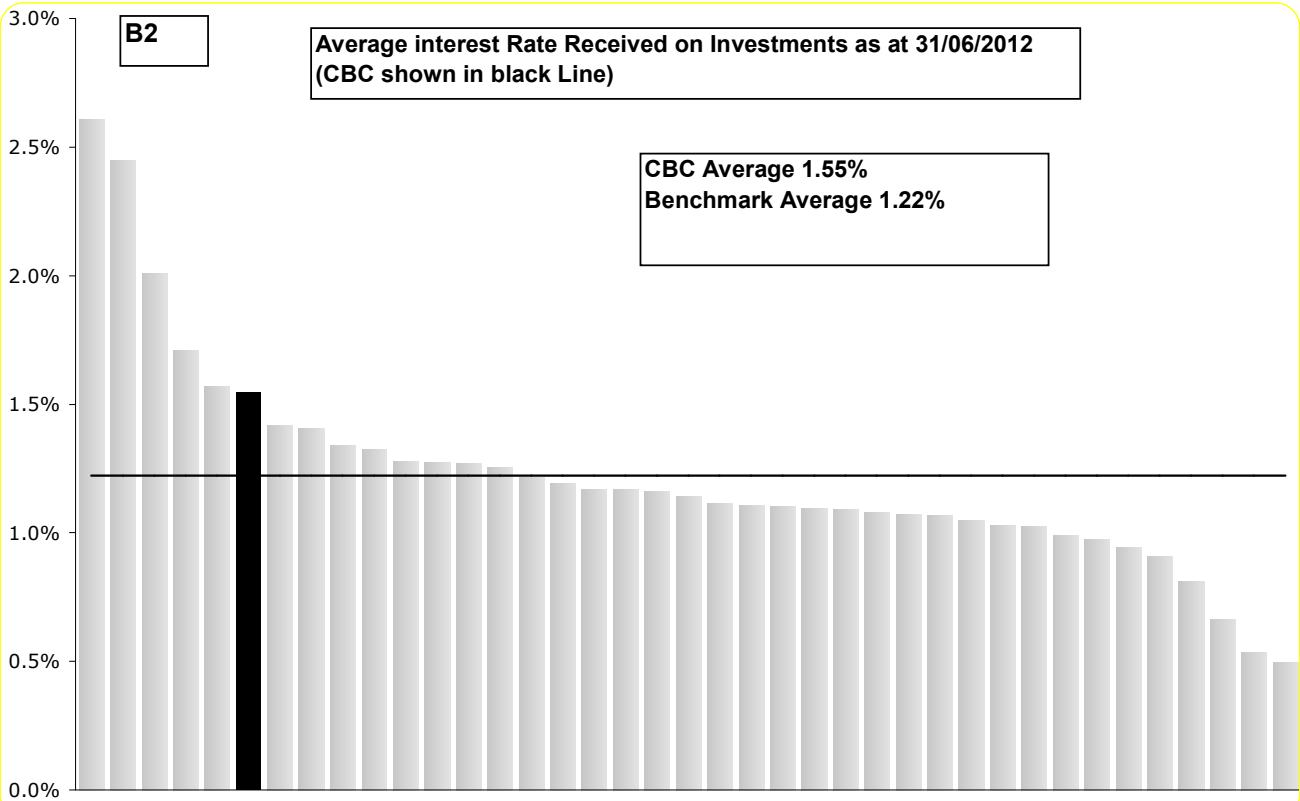
- National Westminster £25m
- Other Banks £15m
- Lime Fund £10m
- Money Market Fund 40%

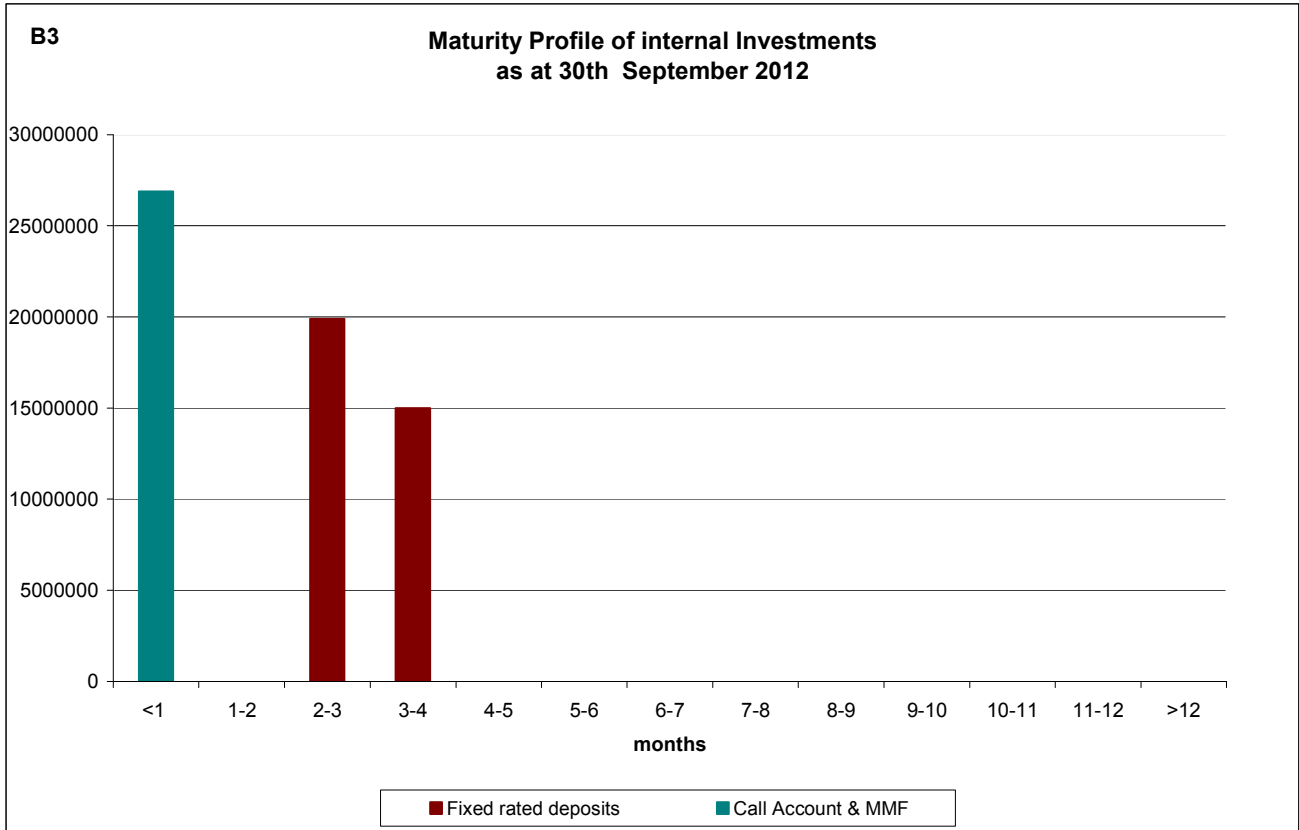


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|----------------------|--------------------------|----------------------|-------------------------|
| ■ Santander £0m | ■ Bank of Scotland £7.5m | ■ Barclays Bank £15m | ■ DMO £0m |
| ■ Lloyds TSB £14.92m | ■ NatWest Bank £14.88m | ■ Nationwide B/S £5m | ■ Goldman Sachs MMF £4m |
| ■ RBS MMF £0m | ■ BlackRock MMF £4m | ■ Ignis MMF £4m | ■ Lime fund £4.69m |

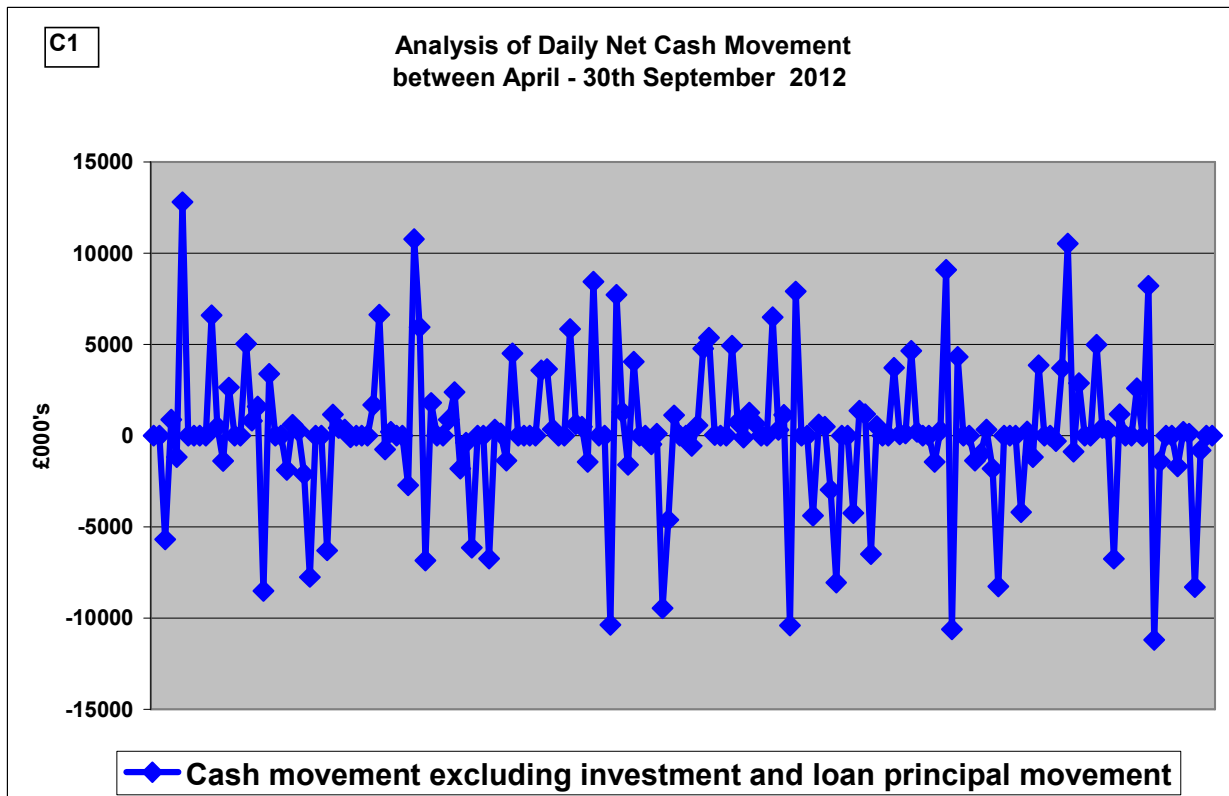
B2

Average interest Rate Received on Investments as at 31/06/2012 (CBC shown in black Line)



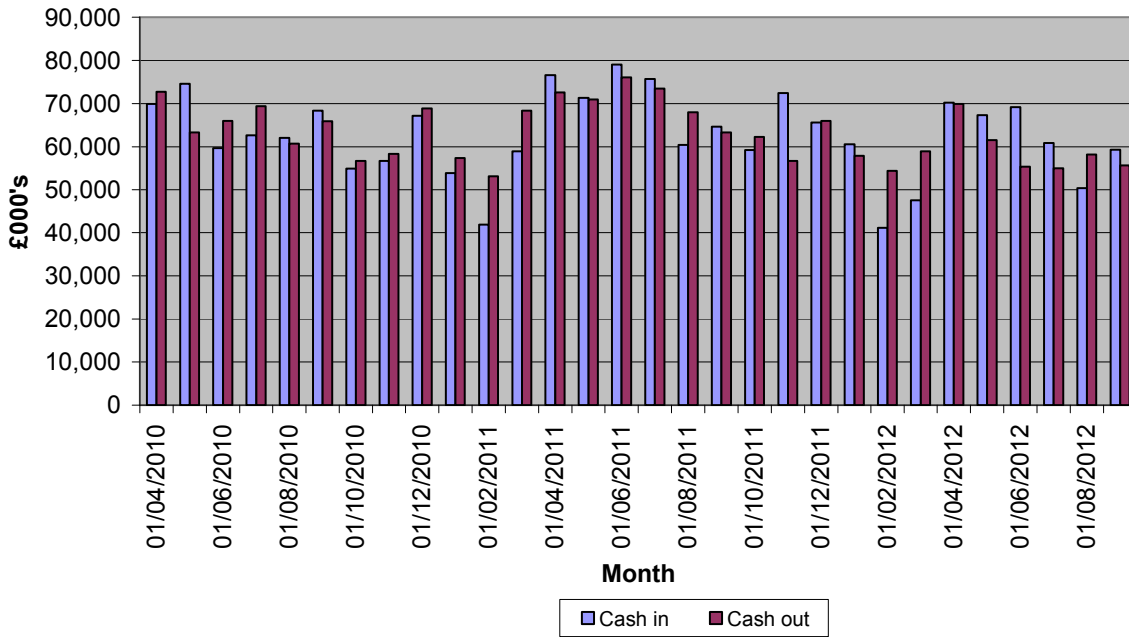


SECTION C: CASH MANAGEMENT



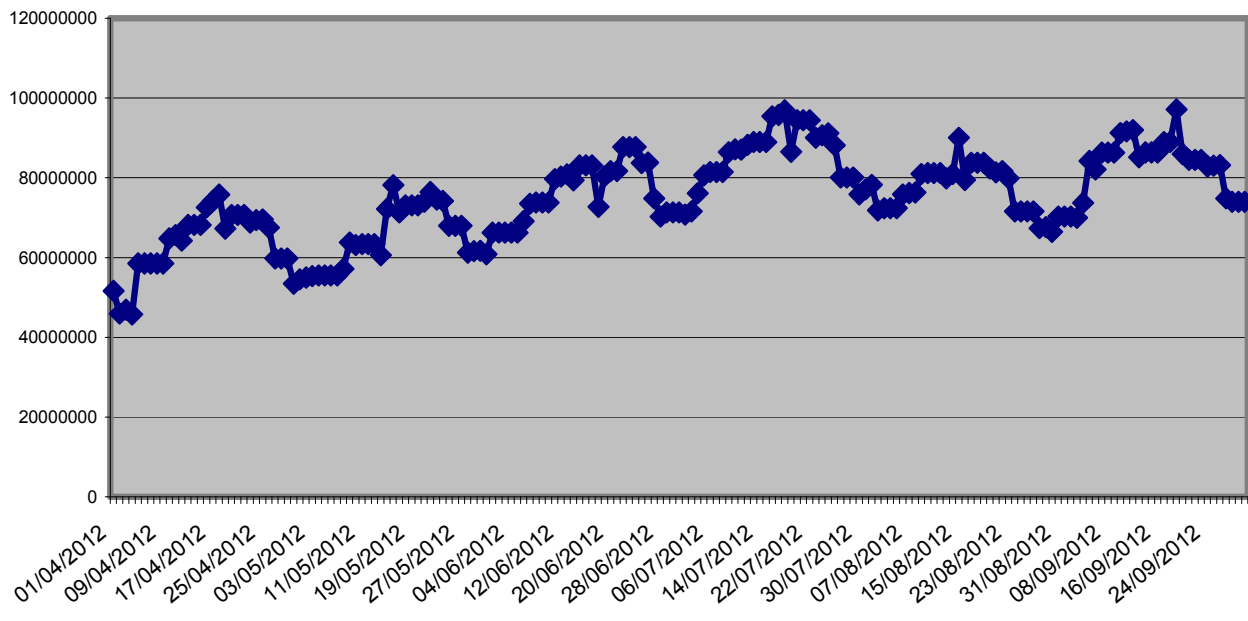
C2

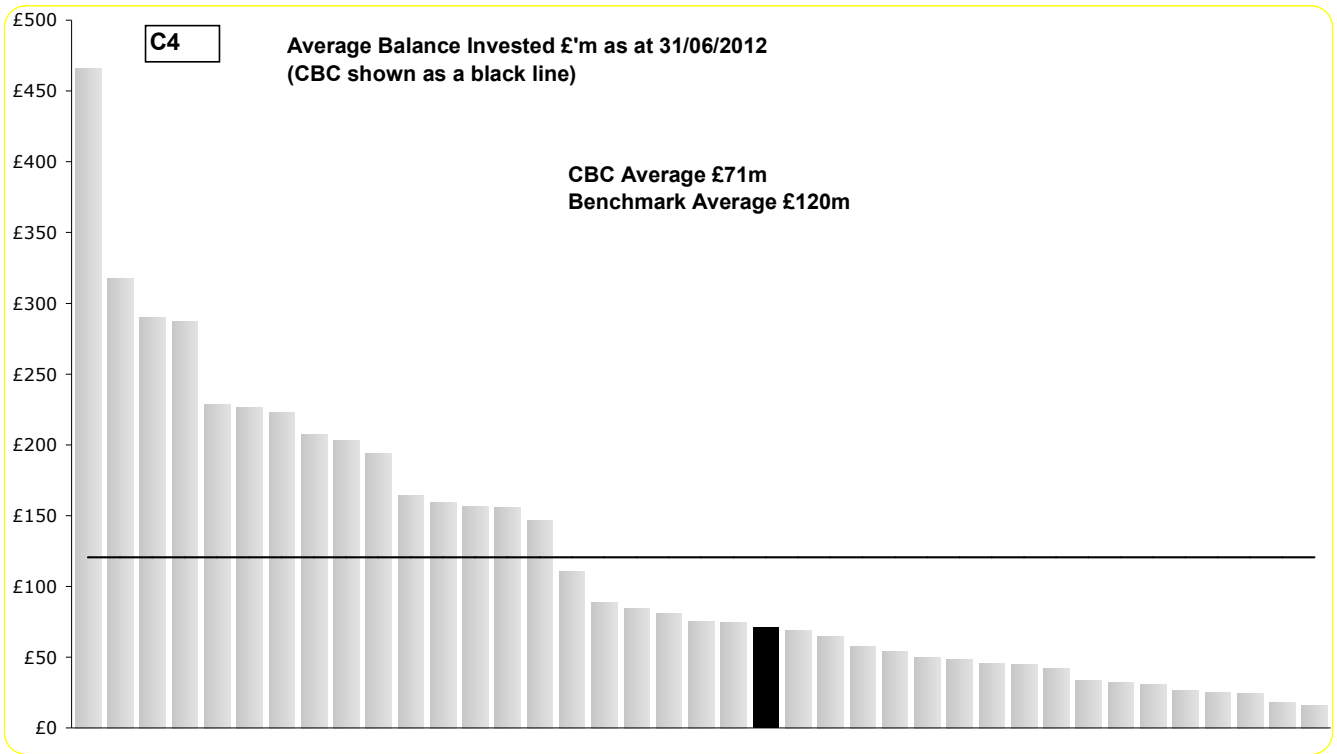
Monthly Cashflow Analysis (Excluding Investment & Loan Principal Movements) to 30th September 2012



C3

Analysis of investments held by Council including externally managed funds between 1st April 2012 to 30th September 2012





121031 CMT September Revenue Report